**BK-T07-01**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| logo%20ciast | | **PUSAT LATIHAN PENGAJAR DAN KEMAHIRAN LANJUTAN (CIAST)**  **SHAH ALAM, SELANGOR DARUL EHSAN**  **MALAYSIA**  **BORANG MAKLUMBALAS KEBERKESANAN KURSUS** | | | | | | | | | | | |
| NAMA KURSUS | | : | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| TARIKH KURSUS | | : | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| TEMPAT KURSUS | | : | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| **Arahan : Bulatkan nombor pada setiap skala diberi untuk mewakili maklumbalas anda bagi kriteria berkaitan sahaja.** | | | | | | | | | | | | | |
| **Amat Tidak Memuaskan** | | | **Tidak Memuaskan** | | **Sederhana** | | | | **Memuaskan** | | | | **Amat Memuaskan** |
| **1** | | | **2** | | **3** | | | | **4** | | | | **5** |
|  | | | | | | | | | | | | | |
| **BAHAGIAN I** | | | | | | | | | | | | | |
| Kriteria | | | | | | Skala | | | | | | Ulasan | |
| **1. Pencapaian Objektif Kursus** | | | | | | | | | | | | | |
| A | Adakah kursus ini telah mencapai objektif yang dinyatakan?  ***\*\* Sila nyatakan sebab di ruang ulasan jika objektif kursus pada skala 3 dan ke bawah*** | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| **2. Hasil Pembelajaran** | | | | | | | | | | | | | |
| A | Peningkatan pengetahuan yang berkaitan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| B | Peningkatan kemahiran di dalam bidang berkaitan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| C | Aplikasi pengetahuan & kemahiran di tempat kerja | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| **3.A Kandungan Kursus** | | | | | | | | | | | | | |
| i. | Menepati kehendak | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| ii. | Mudah difahami beserta contoh berkaitan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| iii. | Mesin / peralatan yang berkaitan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| iv. | Bahan latihan dan nota berkaitan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| v. | Penekanan kepada teori | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| vi. | Penekanan kepada amali | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| **3.B Teknik / Metodologi Kursus** | | | | | | | | | | | | | |
| i. | Syarahan/ Ceramah | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| ii. | Perbincangan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| iii. | Latih Amal | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| iv. | Demonstrasi | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| v. | Projek/ Kajian Kes | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| vi. | Tayangan Video/ Media | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| **4. Pengurusan Kursus** | | | | | | | | | | | | | |
| i. | Tempoh kursus | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| ii. | Jadual kursus | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| iii. | Urusetia kursus | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| iv. | Kelancaran kursus | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| v. | Bilik Kuliah | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| vi. | Kafeteria / Makanan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |
| vIi. | Penginapan | | | | | 1 | 2 | 3 | | 4 | 5 |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BAHAGIAN II - PENILAIAN PENGAJAR** | | | | | | | | | | | | | | | | | | | | | |
| Bil | Nama Pengajar |  | | | | |  | | | | |  | | | | |  | | | | |
| 1. | Penguasaan terhadap subjek | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 2. | Kemahiran memudahcara | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 3. | Penggunaan alat bantuan mengajar | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 4. | Persembahan | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 5. | Mewujudkan suasana pembelajaran yang sesuai | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 6. | Kemahiran mengurus maklumbalas / soalan | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 7. | Komunikasi interaktif | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 8. | Penampilan | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |

|  |  |  |  |
| --- | --- | --- | --- |
| **5. Faedah Kursus** | | | |
| A | Adakah anda telah mendapat faedah dari program ini? | **Ya** | **Tidak** |
| B | Adakah anda ingin mengesyorkan kursus ini kepada orang lain? | **Ya** | **Tidak** |

**6. Apakah cadangan anda untuk penambahbaikan kursus ini?**

|  |
| --- |
|  |

***TERIMA KASIH DI ATAS MAKLUMBALAS ANDA***