BK-T07-01

CENTRE FOR INSTRUCTOR & ADVANCED SKILL TRAINING (CIAST)
Shah Alam, Selangor Darul Ehsan
Malaysia

COURSE EFFICIENCY FEEDBACK FORM

COURSE NAME : _____

COURSE DATE : _____

COURSE LOCATION : _____

Instruction: Round the number on each scale given to represent your feedback for the relevant criteria only.

Strongly Disagree	Disagree	Natural	Agree	Strongly Agree
1	2	3	4	5

PART I							
Criteria		Scale					Comments
1. Objectives Achievement							
A	Has this course achieved the stated objectives? ** Please state the reasons in the comment's space if the course objective is on scale 3 and below	1	2	3	4	5	
2. Learning Outcomes							
A	Increased relevant knowledge	1	2	3	4	5	
B	Improvement of skills in related fields	1	2	3	4	5	
C	Application of knowledge & skills at work	1	2	3	4	5	
3-A Course Content							
i.	Meets the requirements	1	2	3	4	5	
ii.	Easy to understand with related examples	1	2	3	4	5	
iii.	Related machines / equipment	1	2	3	4	5	
iv.	Training materials and related notes	1	2	3	4	5	
v.	Emphasis on theory	1	2	3	4	5	
vi.	Emphasis on practicality	1	2	3	4	5	
3-B Techniques / Methodology							
i.	Facilitating / Lectures	1	2	3	4	5	
ii.	Discussion	1	2	3	4	5	
iii.	Practices	1	2	3	4	5	
iv.	Demonstration	1	2	3	4	5	
v.	Project / Case Study	1	2	3	4	5	
vi.	Multimedia / Video	1	2	3	4	5	

4. Course Management							
i.	Course duration	1	2	3	4	5	
ii.	Course schedule	1	2	3	4	5	
iii.	Course secretariat	1	2	3	4	5	
iv.	Course smoothness	1	2	3	4	5	
v.	Classroom	1	2	3	4	5	
vi.	Cafeteria / Meals	1	2	3	4	5	
vIi.	Accommodation (if any)	1	2	3	4	5	

PART II - ASSESSMENT OF INSTRUCTORS																					
No	Instructor's Name																				
1.	Mastery of the subject	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
2.	Facilitating skill	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
3.	Use of teaching aids	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
4.	Presentation	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
5.	Creating an ideal learning environment	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
6.	Skill handling of feedback / questions	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
7.	Interactive communications	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
8.	Appearance	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5

5. Course Benefits

A	Have you benefited from the program?	**Yes**	**No**
B	Would you like to recommend this course to others?	**Yes**	**No**

6. What are your suggestions for improvement of the course?

THANK YOU ON YOUR FEEDBACK